

**Community Health Administration**

**School-Based Health Center Program**  
**Request for Applications (RFA) CHA.5SBHC.04.01.16**  
**Pre-Application Meeting April 8, 2016**

**Frequently Asked Questions (FAQs)**

**Q.1 Do we have to send a separate application for each school?**

A.1 No. Submit one (1) application and depending on the scope of services you provide, DOH will match selected applicants with the particular schools.

**Q.2 The budgets might be different based on the existing school-based health center that already has capital equipment expenditures verses the start-up.**

A.2 The proposal that you are submitting is based on presenting a model to serve the school-based population in the District of Columbia, given the funding parameters outlined in the RFA. Your budget should support the proposal you submit. The budgets will be revised, based upon site awards.

**Q.3 Should there be just one application with one budget or if you are applying for more than one school-based health center, how should this be done?**

A.3 Yes. State in your application the number of school based-health centers you are interested in operating.

**Q.4 In the application can you indicate which schools you are interested in providing services?**

A.4 Yes, however, the determination of the schools awarded to an organization will be made by the Department of Health.

**Q.5 Can an organization use its federally negotiated indirect cost rate?**

A.5 No. This program is funded using locally appropriated funds and therefore is not subject to the provision of 2 CFR 200. The Department of Health has imposed a 10% de minimis rate.

**Q.6 Where are the fillable templates for the work plan and budgets found?**

A.6 The fillable templates can be found at <http://opgs.dc.gov/page/opgs-district-grants-clearinghouse>.